



BOYS & GIRLS CLUBS
OF GREATER KANSAS CITY

Volunteer Application

Human Resources Only:

Date Entered ____/____/____
Meets Qualifications Yes No
Operations _____ **Date** ____/____/____
Club Unit _____ **Date** ____/____/____
Volunteer # _____
Unit: _____
Assignment: _____

APPLICATION INSTRUCTIONS

Please complete this form to ensure prompt processing and placement. Applicants age 18 and over must also complete the attached screening form (including a copy of your social security card as required).

PERSONAL INFORMATION (PLEASE PRINT)

Name (First Middle Initial Last)		Date of Application
Address (Street, City, State, Zip Code)		Social Security Number
Home Telephone () ()	Alternate Telephone () ()	Email Address
		Date of Birth

EMPLOYMENT INFORMATION (PLEASE PRINT)

Company Name	Phone Number () -
Address (Street, City, State, Zip Code)	Dates of Employment From To
Applicable Skills / Certifications / Licensures that apply to the volunteer opportunity (If yes, please list)	First Aid Certification <input type="checkbox"/> Yes <input type="checkbox"/> No Exp. Date
	CPR Certification <input type="checkbox"/> Yes <input type="checkbox"/> No Exp. Date

Consistent attendance and punctuality are essential requirements of every volunteer position within this organization. Is there anything which would interfere with your regular attendance and punctuality if you are assigned to a volunteer opportunity? Yes No

VOLUNTEER OPPORTUNITY INFORMATION (PLEASE PRINT)

Volunteer Opportunities (check all that apply) <input type="checkbox"/> LIFE COACH <input type="checkbox"/> HEALTH & LIFE SKILLS <input type="checkbox"/> EDUCATION & CAREER DEVELOPMENT <input type="checkbox"/> PUBLIC SPEAKING/CITIZENSHIP <input type="checkbox"/> TECHNOLOGY <input type="checkbox"/> AQUATICS <input type="checkbox"/> ARTS <input type="checkbox"/> SPECIAL EVENTS <input type="checkbox"/> COMMUNITY SERVICE <input type="checkbox"/> SPORTS LEAGUE COACHING	Age Group Preference <input type="checkbox"/> Cadets/Elementary School <input type="checkbox"/> Junior Academy/Middle School <input type="checkbox"/> High School
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How were you referred to the Boys & Girls Clubs of Greater Kansas City (BGCGKC)?

Which Boys & Girls Clubs of Greater Kansas City (BGCGKC) Unit would you prefer to work? Thornberry Unit Wagner Unit
 Wyandotte Unit, Kansas City, KS Hawthorne Unit, Independence, MO Leslie Unit, Independence, MO

What dates/times are you available to volunteer with BGCGKC? Monday: From _____ To _____ Tuesday: From _____ To _____
 Wednesday: From _____ To _____ Thursday: From _____ To _____ Friday: From _____ To _____
 Saturday: From _____ To _____ Sunday: From _____ To _____ (limited opportunities)

Have you ever been convicted of any criminal offense other than minor traffic violations? If yes, please explain (A conviction record does not necessarily bar you from volunteering. Factors such as age at the time of the offense, seriousness and nature of the violation and rehabilitation will be taken into consideration.) Yes No

Criminal Offense	Date of Offense / Status / / -
Criminal Offense	Date of Offense / Status / / -

EMERGENCY CONTACTS (PLEASE PRINT)

Name (First Middle Initial Last)	Telephone Number () -
Address (Street, City, State, Zip Code)	Relationship

PERSONAL REFERENCES (PLEASE PRINT)

Name (First Middle Initial Last)	Daytime Telephone Number () -	
Address (Street, City, State, Zip Code)	Evening Telephone Number () -	
Occupation	Years Acquainted	Relationship
Name (First Middle Initial Last)	Daytime Telephone Number () -	
Address (Street, City, State, Zip Code)	Evening Telephone Number () -	
Occupation	Years Acquainted	Relationship

AUTHORIZATION AND AGREEMENT

I authorize the Boys & Girls Clubs of Greater Kansas City (BGCGKC) to investigate all statements in this application and to secure any necessary information from all my employers, references and any appropriate governmental agencies. I hereby release all of the above mentioned parties and BGCGKC from any and all liability arising from their giving or receiving information about my suitability for volunteering with BGCGKC. I understand that any volunteer placement is contingent upon receipt of a satisfactory report concerning my credentials, employment references, driving record, criminal convictions record and child abuse/neglect record required for this opportunity.

I further understand that any false or misleading statements will be sufficient cause for rejection of my application if BGCGKC has not assigned me or immediate dismissal if BGCGKC has assigned me. I also authorize BGCGKC to supply information about my volunteer record, in confidence to any prospective employer, governmental agency or other party having a legal and proper interest and I hereby release BGCGKC from any and liability for it providing this information

I understand that nothing in this volunteer application, in BGCGKC's policy statement or personnel guidelines, or in my communications with any BGCGKC official is intended to create and employment contract between BGCGKC and me. I also understand that BGCGKC has the right to modify its policies without giving me any notice of the changes. No promises regarding employment have been made to me.

Print Name	Date
Signature	